



TE MATATINI

O TE KĀHUI MAUNGA

HE KĀHUI TUPUA, HE KĀHUI WAIRUA

NGĀ TURE O TE WHAKATAETAE Ā-MOTU

**Competition Rules for the Te Matatini
National Festival**

TE MATATINI SOCIETY INCORPORATED is a registered charitable entity under the Charities Act 2005. The objective and mission statement for Te Matatini is to foster, develop, *and protect* Kapa Haka in the pursuit of excellence. Te Matatini Society Inc is responsible for delivering the biennial Te Matatini National Kapa Haka Festival.

Membership

The Members of Te Matatini Society Incorporated are the Regional Societies from each Rohe. Rohe shall include: Te Taitokerau, Tāmaki Makaurau, Tainui, Te Arawa, Mātaatua, Te Tairāwhiti, Ngāti Kahungunu, Te Kāhui Maunga, Rangitāne, Te Whanganui ā Tara, Te Tau Ihu o te Waka a Māui, Waitaha and Te Whenua Moemoeā. Each Member will be represented by a Rohe Delegate appointed by that Member. In accordance with the Te Matatini National Festival Competition Rules, it is the role of the Rohe Delegate to be the conduit between Te Matatini Society Incorporated and Kapa Haka.

NGĀ TURE O TE WHAKATAETAE Ā-MOTU – *Competition Rules for the Te Matatini National Festival*

Ngā Ture o te Whakataetae ā-Motu are the Competition Rules that govern the Te Matatini National Festival.

Key Roles for the Te Matatini National Festival

Te Matatini National Board

Owners of the Te Matatini National Festival.

Festival Host Committee

Responsible for hosting the National Festival in their rohe.

Festival Director

Leads the Festival Leadership Team who are each responsible for different areas of the festival and provides direction, strategic management and quality assurance to the National Festival.

Competition & Results Manager role

Oversees the Competition at the National Festival and is the decision maker for all aspects of the Competition & Results area at the National Festival.

Aotearoa Kapa Haka Limited (AKHL)

Aotearoa Kapa Haka Limited (AKHL) is the commercial subsidiary company of Te Matatini Society Incorporated. AKHL serves a number of functions, including managing all intellectual property aspects of Te Matatini National Festival.

CONTENTS

Part A: The Format

1. Competition Qualification and Format
 - a. Confirmation of Qualifying Kapa Haka for the National Festival
 - b. Pool Competition
 - c. Te Matangirua
 - d. Competition Prize-giving
2. Competition Draws
 - a. Competition Draw – Pool Competition (Four (4) Pools)
 - b. Withdrawals from the National Festival
 - c. Competition Draw – Te Matangirua
3. Performance Disciplines and Taonga
 - a. Aggregate Disciplines (Compulsory)
 - b. Non-Aggregate Disciplines

Part B: Competition Rules

1. Entry Qualifications

- 1.1 Te Matatini Rohe
- 1.2 Regional Competitions
- 1.3 Kapa Haka Ratio per Rohe

2. Kapa Haka Eligibility – Regional and National Competitions

- 2.1 Kapa Haka Eligibility Rules Compliance
- 2.2 Number of Performers – Age – Gender Rules for Regional Competitions and National Festival

3. PERFORMING AT THE NATIONAL FESTIVAL

4. Performance Disciplines and Musical Instruments for the National Festival

- 4.1 Ngā Wāhanga Me Mātua Tutuki - Compulsory Disciplines (Aggregate)
- 4.2 Ngā Wāhanga E Taea Ana Te Kōwhiri - Optional Disciplines
- 4.3 Ngā Wāhanga I Tua Atu - Other Disciplines (Non-Aggregate)
 - 4.3.1 Titonga Hou / Original Composition
 - 4.3.2 Authentication of Original Compositions
- 4.4 Kapa Haka Scripts (Lyrics)
- 4.5 Points for Aggregate Disciplines
- 4.6 Points for Non-Aggregate Disciplines
- 4.7 Musical Instruments and Sound Amplification

5. Time Management and Penalties

- 5.1 Compulsory Disciplines (Aggregate)
- 5.2 Waiata ā-tira
- 5.3 Reporting Times

6. Compliance – Notices – Pool Competition Procedures

- 6.1 Copyright Compliance
- 6.2 Broadcasting Compliance
- 6.3 Leaders Declaration of Rules Compliance
- 6.4 Notifications to Te Matatini National Office
- 6.5 Kapa Haka Scripts and Supporting Material
- 6.6 Announcements

7. Dispute Resolution

APPENDIX: 1. Dispute Resolution Form

PART A: The Format

1. Competition Qualification and Format

a. Confirmation of Qualifying Kapa Haka for the National Festival

i. Rohe and Kapa Haka will follow the Rules relating to eligibility and qualifying for the Te Matatini National Kapa Haka Festival (National Festival).

b. Pool Competition (Four (4) Pools)

i. Kapa Haka will compete across four (4) pools; Te Ihu, Te Haumi, Te Kei, and Te Awa. Kapa Haka will be spread equally across the four (4) pools. Pools will be across the four (4) days of the National Competition as outlined in 2a iv.

ii. Each Kapa Haka will perform in the Pool Competition in order according to the Competition Draw.

iii. The three (3) Kapa Haka from each pool with the four (4) highest Aggregate marks in Ngā Wāhanga Me Mātua Tutuki – Compulsory Disciplines will compete in Te Matangirua.

iv. In the event of equal placings in a Pool, the Kapa Haka that advances to Te Matangirua will be the Kapa Haka that has the highest marks across the total sum of all aggregate disciplines. (4 Kaiwhiriwhiri x 7 disciplines)

v. If there are still equal placings after this calculation, the Kapa Haka with the highest marks in the following disciplines will proceed to Te Matangirua:

1. Te Kairangi o te reo – (if there are still equal placings, then 2 will apply)
2. Waiata ā-ringā (if there are still equal placings, then 3 will apply)
3. Whakaeke (if there are still equal placings, then 4 will apply)
4. Whakawātea (if there are still equal placings, then 5 will apply)
5. Mōteatea (if there are still equal placings, then 6 will apply)
6. Poi (if there are still equal placings, then 7 will apply)
7. Haka – (if there are still equal placings, these Kapa Haka will advance to Te Matangirua)

c. Te Matangirua

i. Te Matangirua is a competition where Kapa Haka competing will be judged afresh to select Te Toa Whakaihuwaka – Overall Aggregate Winner.

ii. Twelve (12) Kapa Haka will compete in Te Matangirua.

iii. In the event of equal placings in Te Matangirua, the Kapa Haka that has the highest marks across the total sum of all aggregate disciplines. (4 Kaiwhiriwhiri x 7 disciplines) will determine Te Toa Whakaihuwaka.

iv. If there are still equal placings after this calculation in Te Matangirua, those Kapa Haka will remain equal, Te Toa Whakaihuwaka.

d. To determine the final placings for the following Te Matatini National Festival, Kapa Haka will be ranked in order of Te Matangirua placings.

e. If there are still equal placings in Te Matangirua the highest marks across the total sum of all aggregate disciplines. (4 Kaiwhiriwhiri x 7 disciplines) will determine the rankings.

Competition Prize-giving

- i. All taonga will be announced and presented after Te Matangirua at the Competition Prize-giving.
- ii. All taonga winners are determined from the Pool Competition.
- iii. In the event of equal placings in a discipline, the Kapa Haka that receives a perfect score (4 x 100s) will be determined the winner and will precede the Olympic system. If there is still a draw, those Kapa Haka are equal.
- iv. Participation certificates will be provided to all Kapa Haka during the Prize-giving.
- v. Te Toa Whakaihuwaka – Overall Aggregate Winner will be announced at the end of the Competition Prize-giving.

2. Competition Draws

a. Competition Draw – Pool Competition (Four (4) Pools)

i. Te Matatini National Office will conduct a competition draw following the completion of all Regional Kapa Haka competitions.

ii. The Finalists from the previous National Festival will be put into a seeded draw. If any Finalists from the previous National Festival do not qualify for the National Festival, then the next highest placed Kapa Haka from previous National Festival will move into the Finalists seeded draw.

iii. Finalists seeded draw for the National Festival is as follows:

Te Matangirua 1 st place Aggregate overall winner	Te Matangirua 2 nd place Aggregate overall winner	Te Matangirua 3 rd place Aggregate overall winner	Te Matangirua 4 th place Aggregate overall winner
Te Matangirua 8 th place Aggregate overall winner	Te Matangirua 7 th place Aggregate overall winner	Te Matangirua 6 th place Aggregate overall winner	Te Matangirua 5 th place Aggregate overall winner
Te Matangirua 12 th place Aggregate overall winner	Te Matangirua 11 th place Aggregate overall winner	Te Matangirua 10 th place Aggregate overall winner	Te Matangirua 9 th place Aggregate overall winner

iv. The draw for the remaining Kapa Haka that qualify for the National Festival will be by random selection.

v. Kapa Haka will compete across four (4) pools; Te Ihu, Te Haumi, Te Kei, and Te Awa. Kapa Haka will be spread equally across the four (4) pools.

NOTE – the number of Kapa Haka in each Pool can only be determined once the total number of qualifying Kapa Haka is known (after completion of all Regional Competitions).

vi. The Competition Draw will be conducted as follows:

1. All Qualified Kapa Haka will be drawn in to four (4) pools until all Kapa Haka are drawn
2. The Finalists from previous National Festival as per the outlined seeded draw are drawn to a pool
3. Once all Kapa Haka are drawn into a pool, the order of performance is completed for each pool

vii. The official notification of the competition draw will be notified as soon as practicable.

b. Withdrawals from the National Festival

i. If a Kapa Haka withdraws from the National Festival, no Kapa Haka may replace that withdrawn Kapa Haka.

ii. If a Kapa Haka withdraws after the draw, all Kapa Haka will move up in the Order of Performance.

c. Competition Draw – Te Matangirua

i. Immediately after the Top 12 announcement, a draw will be conducted by random selection to determine the Order of Performance in Te Matangirua.

3. PERFORMANCE DISCIPLINES AND TAONGA

a. Ngā Wāhanga Me Mātua Tutuki - Aggregate Disciplines (Compulsory)

Aggregate Disciplines (Compulsory)	Taonga
1. Whakaeke	Te Taonga a Te Whānau o Waipareira Trust
2. Mōteatea	Te Kani Te Ua
3. Waiata ā-ringa	Te Taonga a Ikaroa
4. Poi	Te Taonga a Aotea District Māori Council
5. Haka	Te Taoka Te Ngākau Aroha o Te Waipounamu
6. Whakawātea	Te Taonga Whakamaumahara ki a Wi Te Tau Huata
7. Te Kairangi o Te Mita o Te Reo	Te Taonga o Te Mita o Te Reo

b. Ngā Wāhanga E Taea Ana Te Kōwhiri - Non-Aggregate Disciplines

Non-Aggregate Disciplines	Taonga
1. Waiata ā-tira (Optional)	Te Taonga a Te Rōpū Waiata Māori o Aotearoa
2. Manukura Tāne	Te Taonga a Dr Bruce Gregory
3. Manukura Wahine	Te Korowai Manukura Wahine me Te Taonga a Atareta Maxwell
4. Kākahu	Te Taonga Whakamaumahara ki a Wairākau Paia Waipara
5. Titonga Hou – Mōteatea	Te Taonga Whakamaumahara ki a Mauriora Kingi
6. Titonga Hou – Waiata ā Ringa	He Tohu Aroha nā Te Whenua Moemoeā
7. Titonga Hou – Poi	Te Taonga Whakamaumahara ki a Ngahiraka Busby
8. Titonga Hou – Haka	Te Taonga Whakamaumahara ki a Anaru Skip Paenga
9. Titonga Waiata Hou	Te Taonga Whakamaumahara ki a Taa Kingi Ihaka
10. Te Kairangi o Te Reo ā-tuhi	Te Taonga a Te Tai Pūkarukaru o Poutini

He Tohu Huia Kaimanawa nā Te Matatini mō Ngāpō rāua ko Pīmia Wehi Te Toa Whakaihuwaka (Overall Aggregate Winner)	Ngāpō Pīmia Wehi Duncan McIntyre Trophy
--	--

PART B: COMPETITION RULES

1. ENTRY QUALIFICATIONS		
Rule	Description	Penalty
1.1	Te Matatini Rohe	Kapa Haka not eligible for the National Festival.
1.1.1	These Rules apply to the members of Te Matatini identified as Rohe in the Rules of Te Matatini Society Incorporated.	
1.1.2	It shall be the responsibility of the Te Matatini delegate of each Rohe to abide by these Competition Rules.	
1.1.3	Where there is a conflict between the rules of Te Matatini Rohe and the Competition Rules for the Te Matatini National Festival, the Competition Rules for the Te Matatini National Festival shall Prevail.	
1.2	Regional Competitions	Kapa Haka that did not meet Te Matatini eligibility criteria will not be included in the Kapa Haka Ratio per Rohe.
1.2.1	Each Kapa Haka must gain selection to compete at the National Festival through Regional Competition held by Rohe.	
1.2.2	All Regional Competitions must be completed by 30 June in the year before the National Festival.	
1.3	<p>Kapa Haka Ratio per Rohe</p> <p>In accordance with Competition Rules for the Te Matatini National Festival, each Rohe shall select Kapa Haka to compete at the National Festival according to the following ratio:</p> <ul style="list-style-type: none"> - From 2 – 4 Kapa Haka = 1 Kapa Haka - 5 – 8 Kapa Haka = 2 Kapa Haka - 9 – 12 Kapa Haka = 3 Kapa Haka - 13 – 16 Kapa Haka = 4 Kapa Haka - 17 – 20 Kapa Haka = 5 Kapa Haka - 21 plus Kapa Haka = 6 Kapa Haka 	Kapa Haka that did not meet Te Matatini eligibility criteria will not be included in the Kapa Haka Ratio per Rohe.

2. KAPA HAKA ELIGIBILITY – REGIONAL COMPETITIONS AND NATIONAL FESTIVAL		
Rule	Description	Penalty
2.1	Kapa Haka Eligibility Rules Compliance	<p>Kapa Haka not eligible for the National Festival</p> <p>Penalty applies to all 2.1</p>
2.1.1	The Kapa Haka Eligibility Rules shall apply to all Regional Competitions and the National Festival.	
2.1.2	Subject to these Rules, each Rohe shall confirm to National Office which <i>Kapa Haka met Te Matatini eligibility criteria</i> in their Regional Competitions.	
2.1.2.1	The Official Draw for the Regional Competition must be submitted to the National Office before the Regional Competition starts.	
2.1.3	No Kapa Haka shall be included in the Kapa Haka Ratio count if that Kapa Haka has competed in a Regional Competition in another Rohe regardless of whether that Kapa Haka was successful or not.	
2.1.4	An individual performer may only perform for one Kapa Haka in one qualifying Regional Competition in any competition cycle (with the exception 3.2.1, 3.2.2 & 3.2.3).	
2.1.5	If a secondary school/kura kaupapa/kura ā-iwi Kapa Haka performs at a Regional Competition they shall not be included in the Kapa Haka Ratio Count.	
2.1.6	No Judge will provide assistance to any Kapa Haka participating in the National Festival. Assistance means providing: <ol style="list-style-type: none"> judging criteria and/or information to a Kapa Haka that is not generally available to all Kapa Haka. expertise, guidance and advice to a Kapa Haka before and during the National Festival expertise through the composition of performance items; or any other action or inaction that places a Kapa Haka at an advantage in the competition 	<p>Judge relieved of their adjudicating duties and respective Kapa Haka penalised ten competition points per item in which the Judge was involved.</p>
2.2	Number of Performers – Age – Gender Rules for Regional Competitions and National Festival	<p>Responsibility for adhering to 2.2 lies with Kapa Haka Leaders</p> <p>Kapa Haka not eligible for the National Festival</p> <p>Penalty applies to all 2.2</p>
2.2.1	Each Kapa Haka must consist of no less than 24 and no more than 40 members performing in the Compulsory and Optional Disciplines.	
2.2.2	If the Waiata ā-tira is performed, a conductor/choir master may be additional to the 40-member maximum limit but <u>must not perform</u> in the Compulsory Disciplines.	
2.2.3	Individual members performing in any Kapa Haka at a Regional Competition must be 14 years of age or older at the date of the Regional Competition.	
2.2.4	No more than 30% of the performing Kapa Haka on stage may be enrolled at secondary school/kura kaupapa/kura ā-iwi.	

2.2.5	Kapa Haka Leaders will be responsible for validating members ages if subject to a protest under Rule 2.2.3 whether at a Regional Competition or at the National Festival.	
2.2.6	Each Kapa Haka must have male and female Performers.	

3. PERFORMING AT THE NATIONAL FESTIVAL		
Rule	Description	Penalty
3.1	Any individual performer who competed with a non-qualifying Kapa Haka at a Regional Competition during the qualifying round for the National Kapa Haka Competition are permitted to perform with any qualifying Kapa Haka that gained selection at a Regional Competition.	<p>Kapa Haka not eligible for the National Festival or Disqualified at the National Festival.</p>

3.2	Kapa Haka with more than one qualifying Composite Kapa Haka may interchange performers within those Composite Kapa Haka.	<p>Kapa Haka not eligible for the National Festival or Disqualified at the National Festival.</p> <p>Penalty applies to 3.2 – 3.7.</p>
3.2.1	Kaihaka (<u>two (2) ONLY</u>) in a Composite Kapa Haka ONLY can perform more than once at a Regional Competition only.	
3.2.2	Kapa Haka leadership MUST notify and register Composite Kaihaka to the National Office before the start of competition.	
3.2.3	Performers are not permitted to interchange at the National Festival and perform in two (2) Kapa Haka, the exception is 3.2.	
3.3	Individuals who did not perform at a Regional Competition <u>can</u> perform at the National Festival.	
3.4	With the exception of the conductor/choir master, no performer may enter the stage during the Kapa Haka performance. The conductor/choir master is not counted in the 40 performers unless they remain on stage for the remainder of the programme.	
3.5	Interchange of performers within a Kapa Haka (not Composite Kapa Haka as per 3.2, 3.2.1, & 3.2.3) from the Pool Competition to Te Matangirua is permitted.	
3.6	Individual members performing in any Kapa Haka at a National Competition must be 14 years of age or older on the date of performance at the National Competition.	
3.7	In the event of a serious Health and Safety incident or if there is a major incident on stage that may cause serious injury or death, Kapa Haka will be able to replace the affected Kaihaka once the Kaihaka has been safely removed.	
3.7.1	Following the safe removal of affected Kaihaka, the Kapa Haka leader, in discussion with the Head Judge and Backstage Manager may then choose to restart the Kapa programme from the beginning, or start from the item that the Kapa Haka was performing when the incident Occurred.	

4. PERFORMANCE DISCIPLINES AND MUSICAL INSTRUMENTS FOR THE NATIONAL FESTIVAL		
Rule	Description	Penalty
4.1	Ngā Wāhanga Me Mātua Tutuki – Compulsory Disciplines (Aggregate) All Kapa Haka shall perform the following Compulsory Disciplines: a. Whakaeke b. Mōteatea c. Waiata ā-ringa d. Poi e. Haka f. Whakawātea g. Te Kairangi o Te Mita o Te Reo	Kapa Haka not eligible for the National Festival or Disqualified at the National Festival.
4.1.1	Kapa Haka may start from left, centre or right of the performance area.	
4.1.2	Start time is the first utterance or sound or Movement.	
4.1.3	At conclusion of Whakawātea, the Kapa Haka movement must indicate an exit left, exit centre or exit right.	
4.1.4	Finish time is at the last utterance or sound or Movement.	
4.2	Ngā Wāhanga E Taea Ana Te Kōwhiri – Optional Disciplines The Waiata ā-tira is optional for Kapa Haka.	Kapa Haka not eligible to compete in Waiata ā-tira section.
4.2.1	The Waiata ā-tira must be performed before the Whakaeke.	
4.2.2	Start time is the first utterance or sound or Movement.	
4.2.3	Finish time is the last utterance or sound or Movement.	
4.3	Ngā Wāhanga I Tua Atu – Other Disciplines (Non-Aggregate) Non-Aggregate Disciplines are as follows: a. Manukura Tāne b. Manukura Wahine c. Kākahu d. Titonga Hou – Mōteatea e. Titonga Hou – Waiata ā-ringa f. Titonga Hou – Poi g. Titonga Hou – Haka h. Titonga Waiata Hou i. Te Kairangi o Te Reo ā-tuhi	
4.3.1	The Manukura Tāne and Manukura Wahine are those who are introduced before the start of the Performance.	
4.4	Titonga Hou / Original Composition Original Composition for lyrics and music shall be awarded in Mōteatea, Waiata ā-ringa, Poi and Haka.	Kapa Haka not eligible for Titonga Hou / Original Composition category.

4.4.1	Authentication of Original Compositions Each Original Composition must be authenticated in writing & signed by composer/s (Lyrics or Music) and countersigned by Kapa Haka Leaders as the original composition that they will be performing at the National Festival.	Kapa Haka not eligible for Titonga Hou / Original Composition category.
4.5	Kapa Haka Scripts (Lyrics) A full and complete Kapa Haka Script required for judging must be submitted by each Kapa Haka to the National Office no later than 12:00pm (mid-day), 20 clear days prior to the Competition start date or by the specified deadline as communicated by the National Office.	Late Scripts = Five (5) point deduction from Aggregate Total in Pool Competition Only.
4.6	Points for Aggregate Disciplines Each Aggregate Discipline shall be marked out of a maximum of 100 points in each of the Aggregate disciplines as per Rule 4.1 <i>Note: Where a Kapa Haka receives a perfect score of 100 from four Kaiwhiriwhiri, this Kapa Haka is seen as being placed higher than a Kapa Haka that has two 100 scores after the Olympic system has been applied.</i>	
4.6.1	The Olympic system will apply to the maximum of 400 marks awarded for each aggregate discipline – i.e of the four (4) Kaiwhiriwhiri marks for each discipline, the highest and lowest marks are removed; the two (2) middle marks are added together and divided by two (2) to reach the total mark.	
4.6.2	For each non-aggregate discipline, the two (2) Kaiwhiriwhiri marks will be added together to determine a final mark for each discipline.	
4.6.3	In the event of equal placings in the non-aggregate disciplines, the final placing is determined by where the Kapa Haka placed overall in Te Ihu, Te Kei, Te Tauihu, and Te Awa.	
4.6.4	Half marks or full marks may be awarded by Kaiwhiriwhiri.	
4.7	Musical Instruments and Sound Amplification No more than two (2) acoustic stringed instruments may be used during a Kapa Haka performance at any one time.	Two (2) points deducted from each discipline where an unauthorised musical instrument is used.
4.7.1	Traditional Māori wind instruments may be used in a Kapa Haka performance.	

4.7.2	Traditional Māori percussion instruments may be used in a Kapa Haka performance.	
4.7.3	No Kapa Haka may use any sound amplification system other than the sound amplification system provided for the National Festival.	Kapa Haka not eligible for the National Festival or Disqualified at the National Festival.
4.7.4	Kapa Haka must gain approval from Te Matatini National Office for the use of musical instruments not specified in Rule 4.8, 4.8.1 & 4.8.2.	Two (2) points deducted from each discipline where an unauthorised musical instrument is used.

5. Time Management and Penalties		
Rule	Description	Penalty
5.1	Compulsory Disciplines (Aggregate) All seven (7) compulsory disciplines must be completed within 25 minutes.	Five (5) points deducted from Aggregate Total in Pool Competition only.
5.2	Waiata ā-tira The Waiata ā-tira must be performed and completed within a maximum of four (4) minutes.	Two (2) points deducted from Waiata ā-tira.
5.2.1	No rollover of minutes from Waiata ā-tira to Compulsory Disciplines.	
5.3	Reporting Times Kapa Haka must be ready at the performers holding area ten (10) minutes before their scheduled or revised performance time.	Five (5) points deducted from Aggregate Total in Pool Competition only.
5.3.1	Kapa that are not on stage ten (10) minutes after their scheduled performance time shall be disqualified	Kapa Haka disqualified at the National Festival.
5.3.2	Late reporting penalties will only be applied where any Kapa Haka fails to communicate their late arrival to the Back Stage Manager in a satisfactory manner.	

6. Compliance – Notices – Preliminary Competition Procedures		
Rule	Description	Penalty
6.1	Copyright Compliance Unless otherwise agreed, all Kapa Haka competing at the National Festival shall obtain all necessary approvals and clearances for any material performed if that material is not their own and/or if it is subject to copyright laws.	All copyright liability shall be against the offending Kapa Haka and not Te Matatini Society Incorporated.
6.2	Broadcasting Compliance All Kapa Haka competing in the Pool Competition and Te Matangirua will comply with all Broadcasting Agreements negotiated between Aotearoa Kapa Haka Ltd (AKHL) and Broadcasters.	Disqualification from the National Festival.
6.3	Leaders Declaration of Rules Compliance It shall be the responsibility of each Te Matatini Rohe Delegate and all Kapa Haka Leaders to be fully conversant and compliant with the Competition Rules and, to avoid any doubt, ensure any rules are clarified with the National Office before entering any Regional Competition or the National Festival.	
6.3.1	The ' <i>Leaders Declaration of Compliance</i> ' form (must also include Composite Kapa Haka Kaihaka) must be received by the close of Regional Competition Day.	Kapa Haka not eligible to be counted in Te Matatini ratio for rohe qualifying Kapa Haka.
6.4	Notifications to Te Matatini National Office Upon completion of the Regional Competition, each Rohe shall email their completed 'Rohe Notification of Kapa Haka that have qualified for the National Festival' form to Te Matatini National Office within one (1) month after Regional competition.	
6.5	Kapa Haka Scripts & Supporting Material (e.g explanations, interpretations, signed documentation of originality) A full and complete Kapa Haka Scripts and supporting material required for judging must be submitted by each Kapa Haka to the National Office no later than 12:00pm (mid-day), 20 clear days prior to the Competition start date or by the specified deadline as communicated by the National Office.	Five (5) points deducted from Aggregate Total in Pool Competition only.
6.5.1	Only the National Office shall forward Kapa Haka Scripts and supporting material to Kaiwhiriwhiri.	

6.5.2	Kapa Haka Scripts and supporting material received after the specified due date and time will incur the late penalty and there will be no guarantees or warranties given that they will reach the Kaiwhiriwhiri in time for judging or that Kapa Haka Scripts and/or supporting material will be accepted by the Kaiwhiriwhiri.	
6.5.3	Once Kapa Haka Scripts and supporting material are submitted by the due date, marks will not be deducted for minor alterations made to Scripts, however, there will be no guarantees or warranties given that the minor alterations will reach the Kaiwhiriwhiri in time for judging or that the minor alterations will be accepted by the Kaiwhiriwhiri.	
6.6	Announcements Once a public announcement is made on the results of the Competition, whether for the Pool Competition or Te Matangirua, the results shall be provisional..	
6.6.1	The results from the National Competition shall be final 24 hours after the Competition end date.	
6.6.2	Te Matatini's decision on the overall placings of Kapa Haka shall be final.	

7. Dispute Resolution		
Rule	Description	Penalty
7.1	The Te Matatini National Board shall appoint a Disputes Resolution Committee to preside over the Competition at the National Festival.	Disputes Resolution Committee decisions shall be final.
7.1.1	The Dispute Resolution Committee will refer to the Dispute Resolution Committee Guidelines when considering a dispute.	
7.1.2	The guidelines shall include the completion of a 'Disputes Resolution' form.	
7.1.3	The Dispute Resolution Committee decision is final and communicated to the National Board Delegates as soon as practicable.	
7.2	The Disputes Resolution Committee will only accept disputes from Kapa Haka Leaders, National Board Delegates and Te Matatini Management.	
7.3	The Disputes Resolution Committee will only accept any other disputes that arise from the Competition Rules if lodged within 30 minutes of the incident occurring.	
7.4	The Disputes Resolution Committee will only accept disputes that may affect the results for the Top 12 finalists from the Pool Competition if the dispute is lodged within 30 minutes of the final Kapa Haka finishing their performance and before a public announcement is made.	
7.5	The Disputes Resolution Committee may consider disputes raised after the Competition Results have been publicly announced but any deliberation shall not affect the results under 6.6.	

DEFINITIONS

Clear Days	Days reckoned from one day to another, excluding both the first and last day.
Competition Cycle	The time between qualifying Regional Competitions and the National Festival.
Competition Rules for the Te Matatini National Festival	The Rules that govern the Te Matatini National Festival.
Composite Kapa Haka	A Kapa Haka consisting of more than one rōpū.
Executive Committee	An executive committee appointed in accordance with the Te Matatini Society Rules.
Member	A member of Te Matatini Society Incorporated as per its Society Rules.
National Committee	A committee of members appointed in accordance with the Te Matatini Society Rules.
National Festival	The biennial (or other periodic basis as determined by the National Committee) National Kapa Haka Festival.
Order of Performance	The order in which Kapa Haka perform at the National Festival.
Qualified Kapa Haka	The Kapa Haka that have gained selection to compete at the National Festival through Regional Competition held by Rohe.
Ngā Wāhanga Me Mātua Tutuki Compulsory Disciplines (Aggregate)	Disciplines that <u>must</u> be performed at the National Festival (Aggregate Disciplines).
Ngā Wāhanga E Taea Ana Te Kōwhiri Optional Disciplines	Disciplines that you <u>may</u> choose to perform at the National Festival (Non-Aggregate Disciplines).
Ngā Wāhanga I Tua Atu Other Disciplines (Non-Aggregate)	Disciplines that will also be judged at the National Festival (Non-Aggregate Disciplines).
Regional Society	An organisation from each Rohe either an Incorporated Society of Charitable Trust (or such other structure if approved by the National Board) and having similar objectives as Te Matatini.
Rohe	Rohe shall include each of the following regions established by or in accordance with the Māori Land Court District Boundaries or as established by the New Zealand Māori Council pursuant to the Māori Community Development Act 1962:

	<p>(a) Te Taitokerau; (b) Tāmaki Makaurau; (c) Tainui; (d) Te Arawa; (e) Mātaatua (f) Tairāwhiti; (g) Ngāti Kahungunu; (h) Te Kāhui Maunga; (i) Rangitāne; (j) Te Whanganui ā Tara; (k) Te Taihū o Te Waka ā Māui; (l) Waitaha; and (m) Te Whenua Moemoeā</p>
Rōpū	<i>A Kapa Haka group.</i>
Serious Health & Safety incident (see Rule 3.7)	<p><i>The following are considered a serious Health & Safety incident but any incident will be treated on a case-by-case basis:</i></p> <ul style="list-style-type: none"> • Heart Attack • Stroke • Epilepsy • Broken bones
Te Matangirua	<i>The Competition Finals in which the Top 12 Kapa Haka compete.</i>
Te Toa Whakaihuwaka	<i>The Overall Aggregate Winner of Te Matangirua.</i>
Top 12	<i>The three (3) Kapa Haka with the highest Aggregate marks in the respective Competition Pools sections: Te Kei, Te Ihu, Te Haumi, and Te Awa.</i>
Taonga Pūoro	<i>The following are considered Taonga Pūoro: hopurangi, hue, hue puruhau, hue puruwai, hue rarā, karanga manu, karanga weka, kōauau, kōauau iwi kiwi, kōauau iwi moa, kū, nguru, ororuarangi, pahū, pākuru, poiāwhiowhio, ponga ihu, porotiti, pōrutu, pūkāea, pūmotomoto, pūrerehua, pūpakapaka, pūpū harakeke, pūpūrangī, pūtātara, pūtōrino, rehu, rōria, tōkere, tuarōria, tumutumu.</i>



NGĀ TURE O TE WHAKATAETAE Ā-MOTU
 Competition Rules for the Te Matatini National Festival

DISPUTE RESOLUTION FORM

INGOA O TE KAPA:	
CONTACT INFORMATION	
LEADER/DELEGATE/KAPA HAKA REPRESENTATIVE NAME:	
CONTACT PHONE NUMBER:	
DISPUTE INFORMATION:	
<p>The Dispute Resolution Committee will only accept disputes arising from Ngā Ture o te Whakataetae ā-Motu Competition Rules for the Te Matatini National Festival. The Dispute Resolution Committee will only accept disputes that may affect the results for the Finalists from the Pool Competition or the results of Te Matangirua, if the dispute is lodged within 30 minutes of the final Kapa Haka finishing their performance and before a public announcement is made.</p>	
COMPETITION RULE IN DISPUTE:	
DISPUTE DETAILS:	

Te Matatini Use Only	
Date dispute received:	
Time dispute received:	
Dispute received by:	